



Farm Project Manager Job Posting

Posting Date: 1/14/2019

Position Overview

Help the Bemidji Community Food Shelf (BCFS) support healthy eating and be a model hunger relief agency through its innovative Farm Project. Practice sustainable food production, promote healthy eating and share your skills and knowledge with our wonderful community while managing and operating a non-profit urban farm. Ensure that this valuable community asset evolves with stakeholder input while continuing to align with BCFS's mission and goals.

Part-time

Seasonal

35 hrs/wk

April 15 – Oct 15

\$15/hr

Reports To

The Farm Project Manager reports to the Executive Director of the Bemidji Community Food Shelf.

Responsibilities and Duties

- Oversee and direct vegetable production (including pre-season planning) and produce distribution for the Farm Project.
- Maintain site and equipment.
- Work with Director to stay within budget
- Recruit, coordinate, train, and manage Farm volunteers.
- Promote and represent the Farm Project to BCFS customers, the public and to donors.
- Engage school and youth groups in service learning on the Farm and actively share knowledge and information of local food systems and food insecurity with all visitors to the Farm.
- Evaluate Farm Project at end of season and make recommendations

Qualifications

- This position requires previous sustainable farming and project management experience. Previous teaching experience is a bonus. Experience running small scale walk-behind farm machinery and tractors is appreciated though training will be provided.
- Excellent people skills are a must as is comfort with public speaking and good organization. Candidates should feel comfortable teaching and directing individuals and groups of all ages how to perform farming tasks, monitoring their performance and adjusting instruction when necessary.
- Candidate should possess basic computer skills.
- Candidates should be observant, critical thinking, adapt well to uncertainty, able to communicate clearly, and work well with a team.
- Candidates must be able to perform physical farm tasks and lift 40 pounds regularly.

Location

Bemidji Community Food Shelf
1260 Exchange Ave S
Bemidji, MN 56601

Contact: Mary Mitchell 218-444-6580 or bcfs@paulbunyan.net